

**From:** Richard HO (SLA)  
**Sent:** Wednesday, 27 March, 2013 9:37 AM  
**Subject:** AMENDMENT TO ENGAGEMENT OF REGISTERED SURVEYOR AND APPLICATION FOR NEW LOT NUMBERS FORM

Our Ref : SLA/SVY 161-2003-V2

Date: 27<sup>th</sup> March, 2013

CS Notice Number : 5/2013

To: All Registered Surveyors

Dear Sirs / Madams

**AMENDMENT TO ENGAGEMENT OF REGISTERED SURVEYOR AND APPLICATION FOR NEW LOT NUMBERS FORM**

In the current circumstances, land owners who engaged a Registered Surveyor (RS) to carry out a cadastral survey are required to endorse on the form before RS submit the completed form to Chief Surveyor.

2. We have received feedback from RS there are instances where the person who engage the RS may not be the actual 'land owner' per se but just an applicant acting on behalf of the owner. For instance, a government agency who is acting on behalf of the parent ministry to engage a RS to carry out a cadastral survey is considered an applicant in this case since he / she is not the owner.
3. Arising from this, we have reviewed and amend the form by inserting the word 'Applicant' next to Land Owner in part B and Part C of the form.
4. To serve you better, we have also streamlined the form into three parts namely :  
Part A: Application for New Lot Numbers by Registered Survey;  
Part B: Particulars of Land Owner / Applicant and  
Part C: Acceptance By Registered Surveyor.
5. For the ENGAGEMENT OF REGISTERED SURVEYOR AND APPLICATION FOR NEW LOT NUMBERS FORM, you may synchronise your ESPRO **after 6pm on Friday, 5th Apr 2013** to download the updated form. In this connection, do note that your submission will not be successful if there is any renaming or change in file name.
6. This amended form will take effect for all cadastral jobs submitted **after 5<sup>th</sup> April 2013**.

Thank you.

**RICHARD HO • Snr Principal Surveyor • Regulatory Cluster / Land Survey Division**  
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